

Hardship Transfer Request Timeline

A decision may take up to 20 school days, not including weekends or holidays.

1

Parent/Guardian completes
Hardship Transfer Request Form
and submits documentation online.

2

Within 5 school days NOLA-PS conducts
initial review to determine if the request fits
hardship categories and moves forward.

3

If request fits hardship categories, the school
then completes and submits documentation
back to NOLA-PS within 5 school days.

4

Within 10 school days NOLA-PS reviews
documentation, discusses with family, school
and other stakeholders as needed.

5

If approved, student selects new school
with an available seat within 3 days.
If denied, student stays at current school.

